

December 19, 2012

Vice Chancellor James W. Sandoval
Student Affairs

Dear Jim:

Under the terms of the Office of the President's policy on the Establishment and Review of Auxiliary Enterprises (UC Business and Finance Bulletin - 72), the Chancellor is responsible for the financial review of campus auxiliary and self-supporting enterprises. As a result of campus policy number 300 – 66B, the budget and rates of these enterprises are subject to a central campus review by Resource Planning & Budget (RPB) and approval by the Executive Vice Chancellor.

Based upon the criteria set forth above, the following activities within your organization have been selected to undergo RPB review. These units will be provided the latest Annual Business Report (ABR) template on which to submit their financial performance and rate request. If needed or requested, supplemental materials can be provided to further expand on specific areas or other business developments.

1. Housing Services
2. Dining Services
3. Campus Store
4. Highlander Union Building
5. Student Recreation Center
6. Child Development Center

In order to complete the review process and to obtain authorization by the Executive Vice Chancellor and Provost in time for a July 1, 2013 implementation date, the ABR must be submitted to RPB no later than March 1, 2013. RPB will conduct its reviews during the months of March through April. After completion, they will present findings and recommendations to the Executive Vice Chancellor and Provost for review and decision.