

January 25, 2013

President Liam Dow  
Associated Students

President Henry Huang  
Graduate Student Association

Dear Mr. Dow and Mr. Huang:

The Policy on Course Materials Fees (CMF), which was implemented in 1996-97, requires that an annual report of the CMF income and expenditures be distributed to the Associated Students (ASUCR) and the Graduate Student Association (GSA). Enclosed is the 2011-12 year-end financial reporting for the eight departments (Biochemistry, Biology, Botany & Plant Science, Entomology, CBNS, Chemistry, Physics & Astronomy, and Statistics) in the College of Natural and Agricultural Sciences, the one department (Art) in the College of Humanities, Arts, and Social Sciences, and the five departments (Bioengineering, Mechanical Engineering, Chemical & Environmental Engineering, Electrical Engineering, and Computer Sciences) in the Bourns College of Engineering charging CMF. Please note that these reports may include receipts or expenditures which could be the result of prior fiscal year activity.

College of Natural and Agricultural Sciences

As you can see from the enclosed tables, the total funding available in fiscal year 2011-12 was \$1,049,800. This includes a surplus balance of \$213,006 carried forward from the prior year. The attached tables also outline how the CMF funds were spent in 2011-12 and that the funds had a year-end balance of \$322,275. The driver behind this increase in year-end balance was a decrease in expenditures for non-inventory equipment by Biology and Chemistry in FY 2011-12. For example, Biology purchased a thermal cycler, spectrophotometer, and incubators and Chemistry purchased computers and rotovaper for their respective departments in FY 2011-12 representing nonrecurring expenditures. The Statistics department continues to accumulate reserves of \$97K for the eventual replacement of their lab computers which is on a three-year replacement cycle.

College of Humanities, Arts, and Social Sciences

As you can see from the enclosed tables, the total funding available in fiscal year 2011-12 for the Art and Art History departments was \$58,076, which includes a surplus carry forward of \$4,140 from the prior year. The attached tables also outline how the CMF funds were spent in 2011-2012 and that the funds had a year-end balance of \$6,749.

B 15730