

MEMORANDUM

TO: UCRFS Users and Payroll Personnel System Users

FROM: Matthew Hull, Associate Vice Chancellor  
Resource Planning and Budget

DATE: July 15, 2013

RE: Fiscal Year 2013-14 GENERAL LIABILITY and EMPLOYMENT PRACTICES  
INSURANCE ASSESSMENT RATES for **LOCATION N**

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The following assessment rates have been established to fund the General Liability (GL) and Employment Practice (EP) Insurance Programs for all Location N units effective July 1, 2013:

	<b>GL Assessment</b>	<b>EP Assessment</b>
<u>Location N (SAU 4 &amp; 5)</u> All Funds	.3200%	.0700%

**General Liability and Employment Practices**

Charges will continue to be based upon an assessment against actual payroll activity and will be reflected in account number 780220 for General Liability and 780210 for Employment Practices in the same Activity-Fund-Function combination in which payroll activity occurred. These charges may not be moved to a different Activity-Fund-Function.

Actual charges are calculated by applying the applicable assessment rate against salaries and wages payable associated with all DOS codes except the following:

- Vacation Related (VLA, VAC, VLT, TRM, PTO, PTT)
- Sick Leave Related (SLA, SKL)
- Comp Time Related (CTA, CTO)
- Staff Recognition and Development (SRD)

For Location N, assessments related to Federal Government Contracts and Grants will continue to be charged against centrally held General Funds.

If you have any questions, please contact Susana Salazar at extension 22876 or by e-mail at [Susana.Salazar@ucr.edu](mailto:Susana.Salazar@ucr.edu).